

CERTIFICATE REPLACEMENT

In order to cover added administration and mailing costs, please note the following:

- \$10.00 to replace Certificate(s) of Attendance
- \$25.00 to replace THTC's Hostels Training Centre Certificate(s).
- \$20.00 to replace Certificate(s) for the following Crisis Prevention Trainings:
 - Defusing Hostility;
 - Applied Suicide Intervention Skills Training (ASIST);
 - Crisis Response Management (CRM);
 - Non-Violent Crisis Intervention (CPI) and
 - Understanding and Managing Aggressive Behaviours (UMAB).
- \$20.00 to replace Certificate(s) for Workplace Hazardous Materials Information System (W.H.M.I.S.).
- \$20.00 to replace Standard First Aid& CPR Certificate and Emergency First Aid& CPR

However please contact THTC at inquiries@thtcentre.com regarding the replacement of any of the certificates noted above.

PROGRAM CHANGES

The Toronto Hostels Training Centre reserves the right to change the workshops, dates, fees and regulations at any time, and to cancel particular workshops if under-enrolled. If workshops are cancelled, the Training Centre will be responsible for crediting the workshop fees only.

WAIVER REQUIREMENTS

In order to participate in Standard First Aid and CPR Two-Day Training and Re-Certification Training, Emergency First Aid and CPR, Non-Violent Crisis Intervention (CPI), Understanding and Managing Aggressive Behaviour (UMAB) and Crisis Response Management (CRM), all participants will be asked to sign a Waiver.

WORKSHOP LOCATION

Unless otherwise specified, all workshops/trainings are held at:

Toronto Hostels Training Centre
65 Wellesley Street East, Suite 501
Toronto, ON M4Y 1G7

Hours of Operation: Monday-Friday from 8:30am – 4:30pm

Telephone Number: 416-469-0007

Fax: number: 416-469-5313

Website: www.thtcentre.com

Email address: inquiries@thtcentre.com

DIRECTIONS AND PARKING

Directions: TTC – the closest subway stop is Wellesley on the Yonge line.

Parking: There is paid parking below the building, access via Church Street, South of Wellesley

MEMBERSHIPS/ AFFILIATES

The status of the agency/individual at the time of registration is what is considered regarding THTC/ Non-THTC member rate workshop payment. For example, if the agency/individual becomes a THTC member after the registration date the agency/ individual will not be reimbursed the difference between the Non-THTC and THTC member rate.

The agency/individual pays the workshop rate equal to their status at the time of registration.

★As a reminder, THTC does not back date memberships/affiliates. THTC will not be held financially responsible for over payment ie. member/ affiliate rate vs. non-member/non- affiliate rate.