



REGISTRATION FORM

PLEASE RETURN REGISTRATION FORM WITH PAYMENT.

**AS CONFIRMATION, AN ACKNOWLEDGEMENT OF
REGISTRATION WILL BE EMAILED.**

*Please **PRINT** the Requested Information.*

WORKSHOP(S) PAID FOR BY:

AGENCY PARTICIPANT TDIN OTHER

AGENCY NAME:

PROGRAM NAME:

ADDRESS:

CITY & POSTAL CODE:

PHONE & EXT.:

FAX:

CONTACT NAME:

CONTACT EMAIL:

PARTICIPANT'S NAME (PLEASE PRINT):

If you working towards a THTC certificate please identify below:
 CYITCC DISSTC DIFS HTCC HTCCSM OHPCP

POSITION:

PHONE & EXT.:

PARTICIPANT'S EMAIL:

NAME OF WORKSHOP, DATE & TIME:

PARTICIPANT'S NAME (PLEASE PRINT):

If you working towards a THTC certificate please identify below:
 CYITCC DISSTC DIFS HTCC HTCCSM OHPCP

POSITION:

PHONE & EXT.:

PARTICIPANT'S EMAIL:

NAME OF WORKSHOP, DATE & TIME:

Methods of payment accepted: agency cheque, money order, certified cheque or cash.

★ Interac, Mastercard and Visa accepted onsite.

Please make payable to Toronto Hostels Training Centre. Indicate the participant's name, workshop title, date & time. Should you need to cancel, payment will be credited to a future workshop of your choice, provided we have at least seven (7) business days prior notice (the cancellation notice date is counted as day 1, the date of the registered session is not counted). Otherwise the full cost of the workshop will be charged back to the relevant agency or participant.

The Training Centre will not be held financially responsible for cancellations not received within the cancellation period. It is the responsibility of the prospective agency and/or individual to ensure that the cancellation has been received.

All workshop cancellations/changes must be received in writing.

Please be prompt for your workshop, lateness will result in not receiving a certificate and/or being refused admittance. See website for more information.

SUPERVISOR'S SIGNATURE:

SUPERVISOR'S NAME:

**BY SUBMITTING THIS COMPLETED REGISTRATION FORM IT IS
ACKNOWLEDGED THAT YOU HAVE READ AND UNDERSTOOD
THE TRAINING CENTRE POLICIES AND GUIDELINES.**

THTC USE ONLY

CURRENT THTC MEMBER: Yes No

PAYMENT RECEIVED: Yes No

FREE TRAINING: No Show/ Charge Back Fee \$40/ Applies

___ registration(s) @ each \$ ___ = \$ _____

___ registration(s) @ each \$ ___ = \$ _____

TOTAL = \$ _____